

Attachment A

QUARTER PROGRESS REPORT¹ PERIOD January – March 2018



Empowered lives.
Resilient nations.

A. BASIC INFORMATION

Project ID / Output ID	00106047 / 104536	Reporting Date:	4/10/2018
Full Title:	Paving the Road to the SDGs through Good Local Governance		
Start Date	12/29/2017	Completion date, approved extension (if any)	6/21/2019
Total Project Fund: (and fund revisions, if any)	USD 7.24 Million	AWP Budget (2018)	USD 3,920,150.65
Implementing Partner:	United Nations Development Programme (UNDP)		
Donor/s	Department of the Interior and Local Government (DILG)		
Responsible Partner/s:			

B. INDICATIVE/EMERGING RESULTS OF THE PROJECT

This Quarterly Progress Report (QPR) is interim, pending the approval of the Annual Work Plan.

While the Project Document was signed on 29 December 2017, the funds were transferred to UNDP only on 14 February 2018, and was posted to the bank account of UNDP on 20 February 2018. Initial focus group discussions and workshops had been made with the DILG-OPDS-CMGP Team. A meeting between DILG Secretary Ano and UNDP Country Director Mitra was also conducted last 12 March 2018.

Personnel recruitment subsequently commenced. The Project Manager has just been appointed recently and has just assumed the post on 26 March 2018, just two (2) days before the last working day of the 1st Quarter 2018. Recruitment of other personnel is on-going.

The Project Manager has already prepared an Indicative WorkPlan which was presented to and commented on by DILG-OPDS Team.

An expert review of the existing Quality Assurance Manual for Roads is ongoing. Initial talks with the association of higher institutions of learning is on-going.

The development of the internet/mobile application for citizen monitoring named "Development Live" is on-going and is due for launching by the 2nd Quarter of 2018.

¹ UNDP CO Template for Quarterly Progress Reporting for projects without donor-prescribed templates for quarterly reporting; simplified form from POPP; Updated: June 2016

C. TECHNICAL ACCOMPLISHMENTS

- Evidence-based reporting. Include relevant reports/publications and/or photo-documentation (description, date, location) as an annex.
- Quarterly financial performance is reported in the FACE Form. Please ensure consistency of technical accomplishments with the submitted Quarter FACE form and the AWP.
- Interim annual financial performance data is reported in the APR.

EXPECTED OUTPUTS					
Output 1. 17 Governance Hubs Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP					
Project Output Indicator/s	Activity/Sub-activity Deliverables	Baseline		Quarter Milestone ²	Annual Target
		2017	0		
Activity/Sub-activity Description	Activity/Sub-activity Deliverables	Physical Performance			
		Status of Activity ³	Status Update/ Accomplishment for the Quarter	REMARKS Challenges / Bottlenecks and plans to address them / Lessons Learned	
1.1 Number of Hubs Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP				0	17
Planned Activity 1.1 Preparation and signing of MoA with 17 Governance Hubs to provide technical assistance in regards to capacity building and quality assurance of CMGP.	<ul style="list-style-type: none"> MoA with Hubs UNDP and DLG 				
Planned Activity 1.2 Orientation for Hubs and support to development of professional roster of experts and coordination mechanism.	<ul style="list-style-type: none"> Workshop Setup of Hub governance structure Setup of roster 				
Planned Activity 1.3 Business model developed to establish long term sustainability of the hubs.	<ul style="list-style-type: none"> Development of business model 				

² Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (On track/Ongoing), Red (Not started/delayed). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines].

³ Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities.

EXPECTED OUTPUTS						
Output 2. Capacity of Provincial Governments and DILG Built to Plan, Design, Implement, and Maintain Quality Roads through Effective Governance Processes.						
Project Output Indicator/s	Baseline		Quarter Milestone ⁴	Annual Target	REMARKS Challenges / Bottlenecks and plans to address them / Lessons Learned	
	2017	2017				
2.1 Number of Hubs Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP	0	0	0	17		
2.2 Number of provinces provided with QA support	0	0	0	78		
Activity/Sub-activity Description	Physical Performance			Status of Activity ⁵	Activity/Sub-activity Deliverables	Status Update/ Accomplishment for the Quarter
Planned Activity 2.1 Multi-stakeholders' conference for the Roadmap on Provincial Roads and good governance					<ul style="list-style-type: none"> General provincial roadmap for provincial roads and good governance 	
Planned Activity 2.2 Module and Software Development					<ul style="list-style-type: none"> Project management, procurement monitoring, reporting platform, and asset management platform. 	
Planned Activity 2.3 Conduct of TOT for 17 hubs to be able to roll out capacity building activities to provinces, and regional DILG Offices					<ul style="list-style-type: none"> TOT conducted 	
Planned Activity 2.4 Pilot of draft manual/ Coaching/Mentoring of 78 provinces for Quality Assurance					<ul style="list-style-type: none"> Coaching and mentoring for provincial LGUs 	
Planned Activity 2.5 Localizing SDGs in governance process					<ul style="list-style-type: none"> Research and studies Training / fora in SDGs and local governance SDG Faces module rolled out Communications products 	

⁴ Use traffic light to indicate progress vis-à-vis annual output targets in AWP: **Green** (Completed), **Yellow** (On track/Ongoing), **Red** (Not started/delayed). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines].

⁵ Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities.

EXPECTED OUTPUTS						
Output 3. Citizens Trained to Participate in the Planning and Monitoring of Effective Road Governance Processes						
Project Output Indicator/s		Baseline		Quarter Milestone ⁶		Annual Target
3.1. Number of citizens trained to monitor road projects.		2017	0	0	0	200
Physical Performance						
Activity/Sub-activity Description	Activity/Sub-activity Deliverables	Status of Activity ⁷	Status Update/ Accomplishment for the Quarter		REMARKS Challenges / Bottlenecks and plans to address them / Lessons Learned	
Planned Activity 3.1 Conduct stakeholder mapping	<ul style="list-style-type: none"> Map of stakeholders produced 		TOR for the conduct of the stakeholder mapping has been drafted			
Planned Activity 3.2 Capacity building modules developed and design citizen feedback platform.	<ul style="list-style-type: none"> Citizen monitoring modules. Citizen feedback platform designed and setup. 					
Planned Activity 3.3 Conduct of To T for citizens to be able to roll out capacity building activities to provinces, citizens, and regional DILG offices	<ul style="list-style-type: none"> Trained citizens. 					
Planned Activity 3.4 Monitoring activities carried out.	<ul style="list-style-type: none"> Monitoring reports. 					
Planned Activity 3.5 Feedback and policy forums	<ul style="list-style-type: none"> Policies to improve citizen engagement / service delivery system. 					
Planned Activity 3.6 Sustainability plan developed and implemented.	<ul style="list-style-type: none"> Sustainability plan. 					

⁶ Use traffic light to indicate progress vis-à-vis annual output targets in AWP: **Green** (Completed), **Yellow** (On track/Ongoing), **Red** (Not started/delayed). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines].

⁷ Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities.

D. PARTNERSHIPS FORGED

Name of partner	Type	Description of partnership and how it has contributed to project results or sustainability
	Select type.	
	Select type.	

E. IEC AND KNOWLEDGE MANAGEMENT

IEC/Knowledge Product	Type	Date published/ produced	Target audience	Link (if available)
	Select type.	Click here to enter date.		
	Select type.	Click here to enter date.		

F. ACTIONS TAKEN REGARDING AUDIT AND/OR SPOT CHECK FINDINGS

Describe actions taken to address the findings from the audit / spot check as applicable

Audit/Spot check recommendation/s	Action taken	Responsible person	Implementation date
			Click here to enter date.
			Click here to enter date.

G. RISK LOG UPDATE

Assess identified risks and record new risks that may affect project implementation:

No.	Description	Date Identified	Type	Status	Countermeasures / Management response (What actions have been taken/will be taken to counter this risk)
1		Click here to enter date.	Select risk type.		

Prepared by:

CLETO BRAVO GALES JR.
Project Manager

Signature: _____

Date:

10 April 2018

Noted by:

National Project Director
Implementing Partner

Signature: _____

Date:

Noted by:

EMMANUEL BUENDIA
Programme Team Leader
UNDP

Signature: _____

Date:

10 APR 2018